



Terms and Conditions

Signing in and out of sessions

- Parents may collect their children part way through a session, although the sessions will work more effectively if children are able to begin and end at the given times
- Children must be signed in and out of every session with BBC Staff
- Parents should come to the designated reception, if no staff are present parents should call the number on the door to alert staff

Fees

- Fees must be paid at the time of booking
- A booking confirmation/receipt will be emailed on completing of your payment.
- We use **Stripe** to process our online transactions. It is reliable, secure and you don't need an account to use the service. We do not store credit card details, nor do we share customer details with any 3rd parties.
- You will be able to use childcare vouchers if this facility is open to your family. Voucher payments must be made in advance so that your account can be credited before you need to make your booking.
- Fees will be evaluated annually

Non-attendance

- Please notify the BBC staff with at least 24 hours' notice if a child is not going to be attending their session

- Families that persistently cancel sessions may lose their place the following term

Admissions

- Booking will only be open if there are spaces still available. If the club is fully booked, it will show as such on the booking timetable.

Waiting List

- Please email holidayclub@ladybarnhouse.org to be added to the waiting list
- Parents will receive a reply explaining that their child is currently on the waiting list

Food

- Drinking water is readily available

Behaviour

- BBC Club uses the school's (Lady Barn House) behaviour policy and holds the same high expectations

Special Education Needs

- BBC club is inclusive, and we would like to work with parents to effectively meet the needs of all children
- Please inform us of any dietary or medical requirements before the child starts at the club. These can be entered for each child on your online account under the heading 'Stuff we need to know'.

Toileting Policy

- By consenting these terms and conditions, I give permission to the school to provide appropriate intimate care support to my child if necessary eg. changing soiled clothing, washing, showering and toileting. This is in line with our Toileting Policy. If you prefer for us not to provide appropriate intimate care, then you must notify separately, prior to your child's attendance.

May 2022

Barney's Breakout Holiday Care

ladybarnhouse.onsidelive.co.uk



Extra Circular Clubs - Terms and Conditions

September 2023



Lady Barn
House School

Registers

- Our club providers or teachers will be taking registers once the children arrive at their club and will dismiss them once the club has finished. If your child is off school, please ensure you have informed the school office as absences will be visible on our club registers.

Non-attendance

- If your child is unable to attend a club session, please send an email to clubs@ladybarnhouse.org and we can ensure the correct teacher or instructor is notified.

Fees

- Fees must be paid at the time of booking.
- A booking confirmation/ receipt will be emailed to you once completing your payment.
- We use Stripe to process our online transactions. It is reliable, secure and you don't need an account to use this service. We do not store credit card details, nor do we share customer details with any 3rd parties.
- Childcare vouchers can only be used on certain clubs (They cannot be used for clubs that take place during normal school hours – only for those before school or after).
- Clubs will be **non-refundable**, only under extreme circumstances would we consider refunding an amount.
- We will not allow any club changes/swaps, once you have booked the session, we are unable to make amendments so please be careful upon making your booking.

Waiting lists

- If you miss out on booking your child a spot, you will be able to add them to a waiting list. This will make your child priority if a place becomes available.

Behaviour

- All outside providers who offer clubs here at Lady Barn House School use the school's behaviour policy and hold the same high expectations.